



EYNSHAM PARISH COUNCIL

Full Council Meeting held at
Eynsham Village Hall, 18:15pm on Tuesday 9 September 2025

MINUTES

Councillors Present: Cllr Tricia Crowley, Cllr Ross Macken, Cllr Andy Mosson,

Officers Present/online: Michelle Legg Clerk to the Council

Members of the public present/online: 2 residents attended the meeting with 2 further online including Gareth Slocombe from Oxfordshire County Council A40 Project Team.

The meeting opened at 18:15 and closed at 19:45.

25/P93 The committee RESOLVED to receive, accept and approve apologies from Cllr Osborne.

25/P94 To receive Declarations of Interest in agenda items - none

25/P95 The committee RESOLVED to approve the minutes from Planning Committee held on 12th August 2025 and the Chairman duly signed the minutes as a true record of the meeting.

25/P96 Public Participation (Public Bodies (Admission to Meetings) Act 1960) There were no members of the public present at the point in the meeting, however the chairman agreed to invite any attendees that turned up later in the meeting to speak.

25/P97 The committee considered the following planning application(s) and any others received after the agenda publication date.

The Chairman welcomed Gareth Slocombe, from Oxford County Council's A40 improvement project team to discuss R3.0064/25.

The committee shared their concerns with the project team and comments included:

- Impact on 86 Spareacre Lane, given its proximity to the highway boundary. OCC project team have and will continue to engage with the residents and PC on how to mitigate noise.
- H2 bus service and loss of bus services to centre of the village. -whilst understanding that the overall project will seek to improve service and scheduling along A40 councillors remain concerned that there should be no loss to current provision serving the village centre. Councillors were informed that the project team meet with the bus and operators regularly and look to improve the service reliability.
- A member of the public was invited to speak to the council and OCC project team with their concerns of traffic, work hub on north of A40, bus lane before Cassington on eastbound journeys. Safe pedestrian crossings, noise protection for properties.
- EV charging. capacity will be available once the P&R opens. Plan includes the work depot in a worst-case scenario but hopes to support smaller satellite hubs along the work route. The highway will be a smart highway with sensors that will favour buses at lights and will include infrastructure in place to support additional safety measures in the future.
- Shared route - requested consultation with cycle group re safety with shared use by designed segregation. The project team are hoping to include higher level safety standards, to future-proof the design and delivery. Councillors support shared used with 2-way pedestrians and safe segregation for all users.
- Adding or rerouting of footpath at path to/from Eynsham Mill on north side. (likely outside of project scope). Current island works but does includes crossing 2 lanes on either side and suggested the verge remains walkable.
- Communication channels and liaison for the public. Impact of dust, debris, (Project team will increase their engagement with PC if/once project is approved. Contractors will have a public liaison officer.
- Corporate Social Responsibility- OCC and contractors are required to provide support for local schemes.
- Road surface – the new surface should seek to reduce road noise

- Bus Stop at Cassington – work still required to finalise the bus stop location (west bound).
- Layby opposite P&R becomes a rat run.
Access point to West Eynsham needs to align with the development proposals and spine road.

| Application Ref | Address | Details | Resolution (Support, Object, Neutral) |
|-----------------|--|--|---|
| R3.0064/25 | HIF2 - A40 Corridor between the Eynsham Park and Ride Site and North Oxford, Oxfordshire | A new signalised junction on the A40 to allow access and egress from the Eynsham Park & Ride site. - A new 3.5m wide eastbound bus lane for 7km providing priority for buses operating along the A40 between the Eynsham Park & Ride site and the A34 overbridge (including over the bridges in the Duke's Cut area). - A new 3.5m wide westbound bus lane for 3km providing priority for buses operating along the A40 on the approaches to the Cassington Junction and then up to the Eynsham Park & Ride site. - Major junction improvements and capacity enhancement at A40 Eynsham / Lower Road roundabout and Cassington signals: - New 3m wide Shared Use Facility (SUF) for active travel to the south of the bus lanes between the Eynsham Park & Ride site and the A34 overbridge (including over the bridges in the Duke's Cut area). - New 3m wide Shared Use Facility (SUF) for active travel to the north of the bus lanes between the Eynsham Park & Ride site and the Lower Road Roundabout, Eynsham. - New 2.5m wide pedestrian facilities at locations along the north of the bus lanes between Lower Road Roundabout, Eynsham and Duke's Cut Bridges - Five new and two upgraded controlled crossings at points along the A40 corridor, including in the Eynsham area. - New bus stops and bus shelters throughout. - Road safety improvements, new road signage as well as new lighting through built up areas. - New planting and landscaping, improved drainage and flood risk management measures | Support with comments as discussed. Public transport Active travel Design. Clerk to collate and circulate before submission on 16 th Sept. |
| 25/01923/FUL | Ambury Close Farm Barnard Gate Witney | The formation of a screening bund | Neutral |
| 25/02012/HHD | Ambury Close Farm Barnard Gate Witney | Alterations to existing dwelling to include erection of a single storey extension and entrance porch with canopy, changes to fenestration and doorways and the insertion of roof lights, construction of a first-floor balcony with pitched roof above and conversion of garage and storage areas to create additional living space | Neutral |
| 25/02036/LBC | 3 Mill St Eynsham, Witney | Retrofit of vacuum double glazing into existing late C20 frames on rear elevation (windows and doors). | Neutral |

25/P98 To note the following certificate of lawfulness application(s) and any others received after the agenda publication date - none

25/P99 To consider/note the following planning appeal(s) and any others received after the agenda publication date - none

| Application Ref | Address | Details | Decision |
|--------------------|-----------------------------------|---|---|
| 25/00020 &00021 | Little Willow, Oxford Rd, Eynsham | Appeal against Enforcement Notice 2025/2 Material Change of Use and Operational Development | The committee agreed not to make any representation at the appeal hearing |

25/P100 The committee:

- a. Noted the updated [Planning Log 2025](#)
- b. Noted the recent application changes to Botley West Solar Farm and agreed that no comment was to be submitted. -

25/P101 To consider the following licensing application(s) and any others received after the agenda publication date - none

25/P102 Eynsham Neighbourhood Plan

- a. The committee reviewed its current and future budget. For 2026-2027, the committee would recommend a budget of £2-2.5k to complete the Neighbourhood Plan.

25/P103 To receive an update on recent West Oxfordshire District Council Development Liaison meetings – all were present at the meeting so no updated needed.

25/P104 To note the date of the next meeting 14th October 2025 at 6.45pm